

Committee: Executive
Date: Monday 5 September 2016
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Colin Clarke
Councillor John Donaldson	Councillor Tony Ilott
Councillor Kieron Mallon	Councillor D M Pickford
Councillor Lynn Pratt	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 20)

To confirm as a correct record the Minutes of the meeting held on 4 July 2016 and the Special meeting of Executive held on 18 July 2016.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Corporate Biodiversity Action Plan 2016-18 Protecting and Enhancing Cherwell's Natural Environment** (Pages 21 - 60) **6.35pm**

Report of Community Services Manager

Purpose of report

To seek approval for the 2016-18 Corporate Biodiversity Action Plan (BAP) (draft attached as Appendix 1 to this report)

Recommendation

The Executive is recommended:

1.1 To approve the proposed Corporate Biodiversity Action Plan 2016-18

8. **Neighbourhood Planning: Decision on whether to proceed to a Referendum for the Bloxham Neighbourhood Plan** (Pages 61 - 660) **6.45pm**

Report of Head of Strategic Planning and the Economy

Purpose of Report

The Bloxham Neighbourhood Plan has been examined by an independent examiner. The examiner has produced an Examiner's report and the Council as the Local Planning Authority is required to consider the report recommendations and determine whether the draft Bloxham Neighbourhood Plan incorporating the modifications set out at Appendix 1 to this report should proceed to a referendum and confirm the area covered by the referendum.

Recommendations

The meeting is recommended:

1.1 To approve all of the Examiner's recommendations and modifications to enable the Plan to proceed to a referendum;

1.2 To approve the modifications to the Bloxham Neighbourhood Plan in accordance with the Examiner's recommendations, to authorise the issue of a decision statement to that effect, and to approve the making of any minor presentational changes necessary to ready the Plan for referendum;

- 1.3 To approve the area for the referendum as recommended by the examiner to be the administrative boundary of Bloxham Parish (which is the approved designated neighbourhood area) and to note that there will be no extension to the area.

9. Air Quality Update (Pages 661 - 700) 6.55pm

Report of Public Protection Manager

Purpose of report

To update the Executive on progress with the draft Air Quality Action Plan for Banbury, Bicester and Kidlington prior to public and stakeholder consultation.

Recommendations

The Executive is recommended:

- 1.1 To note the current position on the review and assessment of air quality in Cherwell; and
- 1.2 To approve the draft Air Quality Action Plan for public and stakeholder consultation.

10. Award of Liquid Fuel Contract (Pages 701 - 704) 7.05pm

Report of Chief Finance Officer

Purpose of report

To consider the award of contracts to supply diesel to Cherwell District Council.

Recommendations

The meeting is recommended:

- 1.1 To approve the acceptance of the recommended tender for the supply of diesel for October 2016-September 2018.

11. Consultation and Engagement Strategy (2016-19) (Pages 705 - 720) 7.10pm

Report of Director – Strategy and Commissioning

Purpose of report

To set out the Strategy for Consultation and Engagement for Cherwell District Council, and the action plan for the consultations and engagements for 2016/17.

Recommendations

The meeting is recommended to:

- 1.1 Agree the three year Strategy for Consultation and Engagement.
- 1.2 Agree the consultation and engagement action plan for 2016/17 noting the areas of joint working with partner agencies and developing closer links with our communities.

12. Quarter 1 2016/17 Performance Update (Pages 721 - 756) 7.15pm

Report of Director – Strategy & Commissioning

Purpose of report

To provide an update on the Cherwell District Business Plan progress to the end of Quarter One 2016/17.

Recommendations

The meeting is recommended to:

- 1.1 Note the exceptions highlighted and proposed actions.
- 1.2 Note that any feedback on performance issues from Overview & Scrutiny Committee at its meeting on 1 September 2016 will be provided directly to the Leader of the Council.
- 1.3 Note the new reporting style which has been designed to improve the presentation of performance reporting.
- 1.4 Agree that, where appropriate, judgement measures used in the current business plan reporting are augmented or replaced by more specific, measurable, achievable, realistic, timely (SMART) measures.

13. Quarter 1 2016/1 - Revenue and Capital Budget Monitoring Report (Pages 757 - 770) 7.20pm

Report of the Chief Finance Officer

Purpose of Report

This report summarises the Council's Revenue and Capital position as at the end of the first three months of the financial year 2016-17 and projections for the full year.

1.0 Recommendations

Executive Committee is recommended:

- 1.1 To note the projected revenue and capital position at June 2016.

14. **Update on the development of a devolution deal with Government and the associated independent study into options for local government reform in Oxfordshire.** (Pages 771 - 918) **7.25pm**

Report of Head of Transformation

Purpose of Report

The purpose of this report is to update the Executive on progress in relation to the development of a devolution deal between the Oxfordshire councils, the former Government ministers and the new Government ministers, and the associated study into options for the potential reform of local government within Oxfordshire, conducted by PricewaterhouseCoopers (PwC).

Recommendations

The meeting is recommended to:

- 1.1. receive the independent study of PricewaterhouseCoopers (PwC) into options for local government reform in Oxfordshire, including the proposition of the district and city council leaders' in respect of their preferred model arising from that study.
- 1.2 note that following discussions with the Department of Communities and Local Government, the leaders of the district, city and county councils have agreed to focus on identifying areas for collaborative working and the reshaping of a devolution deal that does not incorporate proposals for the reform of local government within Oxfordshire.

15. **Notification of Urgent Action(s) - In relation to the Contract Award for the demolition of the Bolton Road Car Park** (Pages 919 - 924) **7.30pm**

Report of Chief Executive and Commercial Director

Purpose of report

To notify Members of urgent action taken by the Chief Executive and Commercial Director as set out below

Recommendations

The meeting is recommended:

- 1.1 To note the urgent action taken by the Chief Executive in relation to the budget and to refer this to full council for noting.
- 1.2 To note the urgent action taken by the Commercial Director in relation to the award of the contract.

16. Re-commissioning of Single Homeless Pathway (Pages 925 - 932) 7.35pm

Report of Head of Regeneration and Housing

Purpose of report

To advise Executive of the proposals recommended by the District Councils, the County Council, and the Oxfordshire Clinical Commissioning Group (OCCG) as endorsed by the Health Improvement Board, to work jointly to provide housing related support services and accommodate single homeless from across the county for the next 3 years commencing from 1 April 2017.

Recommendations

The meeting is recommended:

- 1.1 To support the new proposals which provide a plan and include a financial contribution from Cherwell for a period of 3 years as calculated and recommended by the Oxfordshire Districts, Oxfordshire Clinical Commissioning Group (OCCG) and Oxfordshire County Council.
- 1.2 To note and support the proposal for a new joint governance structure to procure and manage services through senior officer representation with delegated authority.
- 1.3 To approve a financial contribution of £62,700pa (as calculated on Cherwell's current use of hostels with 24 hour care) and required to be paid from Cherwell for 3 financial years commencing from 1 April 2017.
- 1.4 That Executive note that a further report on the longer term sustainability of single homeless pathway arrangements across the county be submitted within the 3 year period covered by this report.

17. Exclusion of the Press and Public

The following items contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

18. Re-commissioning of Single Homeless Pathway - Exempt Appendices (Pages 933 - 950)

19. Car Parking (Pages 951 - 1038) **7.45pm**

Exempt Report of Director of Operational Delivery

(Meeting scheduled to close at 7.55pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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